

## **Sample Check-Off Contract Language**

Once you have decided on a method to obtain political check-off, you will need to draft language appropriate for your agreement with the employer. Here are a couple samples you can use for contract language for your contract.

### **Hourly Payroll Deductions**

The employer agrees to deduct and transmit to the Treasurer, [insert name of union PAC], the amount of [insert amount], for each hour worked from the wages of those employees who voluntarily authorize such contributions on the forms provided for that purpose by [insert name of union PAC]. These transmittals shall occur [specify frequency, e.g., weekly, monthly], and shall be accompanied by a list of names of those employees for whom such deductions have been made and the amount deducted for each such employee.

### **Per Pay Period Payroll Deductions**

The employer agrees to deduct and transmit to the Treasurer, [insert name of union PAC], the amount of [insert amount], for each pay period worked from the wages of those employees who voluntarily authorize such contributions on the forms provided for that purpose by [insert name of union PAC]. These transmittals shall occur [specify frequency, e.g., weekly, monthly], and shall be accompanied by a list of names of those employees for whom such deductions have been made and the amount deducted for each such employee.